

Hustisford School District

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Principal

Personnel and Policy Committee Minutes from Monday, April 8, 2024

Personnel and Policy Committee of the Hustisford School District Board of Education met on Monday, April 8, 2024 at 5:00 p.m., in the conference room within the offices, at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: Tracy Malterer, board member (chair); David Strysick, board member; John Bohonek, Board President; and Heather Cramer, Superintendent of Schools

- April Referendum Recap—The committee discussed the April referendum. The topic will be on board development in April.
- Policy Update Request to Neola—Mrs. Cramer updated the committee that three policies needed to be updated as a result of the Food Service Audit. Mrs. Cramer is working with Neola on this update.
- Staffing Updates—Mrs. Cramer updated that there were 6 candidates for the 3K position. She also updated that the art job will be posted due to the one-year contract. Also, she updated on the speech and language position and that she does not have any candidates. She also updated that she talked with another district, but they cannot support our extra caseload. Finally, she provided an update on the UWSP job fair.
- Summer Hours—The committee discussed implementing summer hours again this year.
- Compensation Plan and Study—Mrs. Cramer updated that she will be pulling the committee back together to explore the compensation plan, particularly in regards to points and how they are attained. The plan went into place about 5 years ago and it is time for a review. Mrs. Cramer also indicated that administrative team will be doing a salary review to see where our staff land in regards to local, county, and statewide data.
- Athletic Code Handbook—Mrs. Cramer presented the athletic code handbook with minor updates. The most significant update is that 5th grade students will be included in the athletic code.
- Kids Club Handbook—Mrs. Cramer provided updates on the Kids Club Handbook, the only changes reflecting the addition of 3-year-olds.
- Instrument Rental—Mrs. Cramer discussed the challenges that the music department is facing with instrument rental. She updated that the music department along with the 2 administrators will meet to discuss rental options and update the materials prior to the start of the 2024-2025 school year.

Mrs. Cramer thanked both committee members for their years of service to the Hustisford School District.